

# CITY OF COTTONWOOD SHORES

3808 Cottonwood Drive, Cottonwood Shores, Texas 78657  
Office: (830) 693-3830 [www.cottonwoodshores.org](http://www.cottonwoodshores.org) Fax: (830) 693-6436

Mayor: Janelle Long

Mayor Pro-Tem: Bill Plumley

Councilmember: Travis Hockensmith



Councilmember: Mary Ann Houser

Councilmember: Judy Pace

Councilmember: Roger L. Wayson

*People, Parks and Prosperity*

## REGULAR CITY COUNCIL MEETING MINUTES

### **\*\* NOTICE \*\***

The City Council held a regular meeting on Thursday, February 21, 2013 at 6:30 p.m.  
The meeting was held at the Cottonwood Shores City Hall located at:  
3808 Cottonwood Drive in Cottonwood Shores, TX 78657

### AGENDA

1. Called to Order: 6:30 pm
2. Roll Call:

NAME	PRESENT	ABSENT EXCUSED	ABSENT UNEXCUSED
Mayor Long	✓		
Mayor Pro-Tem Plumley	✓		
Councilmember Hockensmith	✓		
Councilmember Houser	✓		
Councilmember Pace	✓		
Councilmember Wayson	✓		

*City Secretary Sheila Moore announced that a quorum was present.*

3. Pledge of Allegiance to U.S. and Texas flags was led by Mayor Janelle Long
4. **Administrative Reports:** *City Administrator reported on the Parks. Police Chief Piatt reported on 2 aggravated sexual assaults, the contract from Burnet Co hiring a phlebotomist and that Burnet Co will be replacing the Management system in the next year and the cost could be substantial. City Secretary Sheila Moore reported on the success of the LCRA low flow toilet and shower head program with over 75 toilets and shower heads being distributed to date. City Secretary Sheila Moore read Fire Chief DeLancey's report (attached).*
5. **Citizen's Comments:**  
*This is the opportunity for the public to address the City Council. Please sign up to speak and indicate the subject you intend to address. Speakers will be recognized in their order of sign-up. City Council may not discuss or act on any issue not posted on the agenda for this meeting. (Attorney General Opinion JC-0169). Citizen's comments will be limited to 3 minutes after they have been acknowledged to speak by the chair of the meeting. If the Citizen wishes to make comments about an item that is already on the agenda, discussion will be deferred until the item comes up.*

Susan Hartline spoke on her concern about talk regarding disbanding the public library. Ken Pittman expressed thanks for the handicap doorbell but said no one answered it when he rang it. Donald Orr spoke on the Public Hearing and

that he had an issue with not being able to review the pertaining revised Ordinances at home instead of at City Hall prior to the hearing. Asked that the City reconsider his Public Information request and provide him with the Ordinances.

## 6. Consent Agenda:

### 6.1 Minutes from a Regular Meeting of the City Council held on February 7, 2013

#### 6.1.1. Motion to approve February 7, 2013 Minutes

6.1.1.1. Motion: Councilmember Hockensmith

6.1.1.2. Seconded: Mayor Pro-Tem Plumley

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Plumley	✓		
Councilmember Hockensmith	✓		
Councilmember Houser	✓		
Councilmember Pace	✓		
Councilmember Wayson	✓		

6.1.2. Vote: Yea: 5 Nay: 0 Abstain:

6.1.3. Motion: **Passed**

## 7. Old Business:

### 7.1. Discussed and considered action on adopting Ordinance 11051 (2012-2013 Budget Amendment). *As requested by Staff.*

#### 7.1.1. Motion to adopt new Ordinance 11051

7.1.1.1. Motion: Councilmember

7.1.1.2. Seconded: Councilmember

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Plumley			
Councilmember Hockensmith			
Councilmember Houser			
Councilmember Pace			
Councilmember Wayson			

7.1.2. Vote: Yea:    Nay: 0    Abstain: 0

7.1.3. Motion: Item struck by Mayor due to questions on the actual budget. A budget workshop will be scheduled.

## 8. New Business:

### 8.1. Discussed and considered action on approving Lot Combination Request for 602 Pecan Lane, Lots 402/403. *As requested by Robert A. Good*

#### 8.1.1. Motion to approve lot combination for lots 402/403, 602 Pecan Lane

8.1.1.1. Motion: Councilmember Hockensmith

8.1.1.2. Seconded: Councilmember Houser

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Plumley	✓		
Councilmember Hockensmith	✓		
Councilmember Houser	✓		
Councilmember Pace	✓		
Councilmember Wayson	✓		

8.1.2. Vote: Yea: 5    Nay: 0    Abstain: 0

8.1.3. Motion: **Passed**



- 8.2. Discussed and considered action pulling ball for next City section to receive property cleanup non-compliance citations. *As requested by Code Ordinance Officer Jackie Semmler*

8.2.1. Motion to approve the drawing of Highland Lakes Acres Section

8.2.1.1. Motion: Councilmember Pace

8.2.1.2. Seconded: Councilmember Houser

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Plumley	✓		
Councilmember Hockensmith	✓		
Councilmember Houser	✓		
Councilmember Pace	✓		
Councilmember Wayson			✓

8.2.2. Vote: Yea: 4 Nay: 0 Abstain: 1

8.2.3. Motion: **Passed**

- 8.3. Discussed and considered action on amending Personnel Policy regarding the Police. *As requested by Police Chief Piatt*

8.3.1. Motion to postpone to allow City Attorney to review

8.3.1.1. Motion: Councilmember Hockensmith

8.3.1.2. Seconded: Councilmember Houser

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Plumley	✓		
Councilmember Hockensmith	✓		
Councilmember Houser	✓		
Councilmember Pace	✓		
Councilmember Wayson	✓		

8.3.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.3.3. Motion: **Postponed**

- 8.4. Discussed and considered action on setting date for a Crime Control and Prevention District meeting. *As requested by Councilmember Judy Pace*

8.4.1. Motion to hold a CCPD meeting on 3/20/2013 @6:30pm

8.4.1.1. Motion: Councilmember Pace

8.4.1.2. Seconded: Councilmember Houser

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Plumley	✓		
Councilmember Hockensmith	✓		
Councilmember Houser	✓		
Councilmember Pace	✓		
Councilmember Wayson	✓		

8.4.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.4.3. Motion: **Passed**

- 8.5. Discussed and considered action on repealing Tax Ordinances 91489-1A, 082290-1B, 090591-1A, 092592-1A, 100893, 092094-1A, 091996-1B, 091997, 091798, 091699-A and adopting codified Tax Ordinances 11024 through 11033. *As requested by Staff*

8.5.1. Motion to approve codified ordinances

8.5.1.1. Motion: Councilmember Pace

8.5.1.2. Seconded: Councilmember Houser

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Plumley	√		
Councilmember Hockensmith	√		
Councilmember Houser	√		
Councilmember Pace	√		
Councilmember Wayson	√		

8.5.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.5.3. Motion: **Passed**

## 8.6. ELECTION AGENDA

8.6.1. **Discussed and considered action** on adopting Ordinance 1118 Calling a General Election for May 11, 2013 for the purpose of electing a Mayor and two Council Members for Place 2 and Place 4. *As requested by City Secretary Sheila C. Moore*

8.6.1.1. Motion to Adopt Ordinance 1118 Calling a General Election

8.6.1.A. Motion: Councilmember Houser

8.6.1.B. Seconded: Councilmember Pace

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Plumley	√		
Councilmember Hockensmith	√		
Councilmember Houser	√		
Councilmember Pace	√		
Councilmember Wayson	√		

8.6.1.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.6.1.3. Motion: **Passed**

8.6.2. **Discussed and considered action** on adopting Ordinance 11052 Calling a Special Election for May 11, 2013 for the purpose of adopting a local sales and use tax at the rate of  $\frac{1}{4}$  of 1% to provide for maintenance and repair of municipal streets. *As requested by City Secretary Sheila C. Moore*

8.6.2.1. Motion to adopt Ordinance 11052 calling for a Special Sales and Use Tax Election

8.6.2.A. Motion: Mayor Pro-Tem Plumley

8.6.2.B. Seconded: Councilmember Hockensmith

NAME	Yea	Nay	Abstain
Mayor Pro-Tem Plumley	√		
Councilmember Hockensmith	√		
Councilmember Houser	√		
Councilmember Pace	√		
Councilmember Wayson	√		

8.6.2.2. Vote: Yea: 5 Nay: 0 Abstain: 0

8.6.2.3. Motion: **Passed**

## 9. Future Agenda Items:

9.1. Public Hearing on 3/7/13

9.2. Audit on 3/21/2013

9.3. Police Items


**10. Adjournment at 7:34pm.**

*The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code including, but not limited to Sections: 551.074 (Consultation with Attorneys), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code.*

The preceding document is a true and accurate reflection of the minutes of the Regular City Council Meeting of the City of Cottonwood Shores, held on February 21, 2013.

**Attest:**



  
Sheila C. Moore – City Secretary